

NORCO RANGLERS GYMKHANA CLUB

BY-LAWS 2016-2017

I. ORGANIZATION INFORMATION

- A. The name of the organization shall be “Norco Ranglers”.
- B. The purpose of this organization shall be to promote an interest in horses and the sport of gymkhana. In addition, we want to encourage a sense of responsibility, goal orientation and good sportsmanship: Norco Ranglers is a family organization to support horse and owner rights.
- C. The organization shall be not for profit, with the intention to spend all money collected.
- D. The organization shall have a club logo of a barrel racer and pole bender with the name “Norco
- E. Ranglers” above and the barrel racer and pole bender below.
- F. The official club colors shall be purple, forest green and tan.
- G. Norco Ranglers, like CGA will operate under the new Roberts Rules of Order.

II. MEMBERSHIP

- A. This organization shall be open to any person who desires to learn and share their knowledge and/or skills about horses and horse husbandry. Membership begins with the first show of the season and ends with the last show of the current season, which runs from September through July.
- B. Each member accepts responsibility to do his or her part for the club when joining. Member volunteers are vital for running the show. The parents (of members who are minors) must also accept certain responsibilities. Members and parents will be requested to assist in a few of the many tasks involved in the efficient operation of the club. A “Worker Sign-up Sheet” is provided at the beginning of each show.
- C. Parents/Responsible Adult with minors riding must stay on the show grounds. Any minors without parents on the grounds must have an adult responsible for them with a signed medical release or they will not be able to ride due to insurance and medical emergencies.
- D. Membership in the Norco Ranglers is a privilege. Members are expected to comply with all rules of this organization, CGA and the rules that govern the grounds in Norco. They must also conduct themselves with proper and respectful demeanor. Violations of this regulation constitute grounds for expulsion. Membership shall be terminated by a 2/3 vote of the board.
- E. Thorough discussion of complaints must precede a vote to expel a member. The member under discussion must be advised of the meeting and given sufficient notice to allow them to attend said meeting.

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F. MEMBERSHIP PROCESS

1. Pay any and all money owed from the previous season.
2. Must fill out application and parents must sign for minors.
3. Signing of application also absolves Norco Ranglers, its officers, and board members, from liability for any accident or injury that may occur through participation in club activities.
4. Dues are payable at the start of the show season.

III. NOMINATION AND ELECTIONS

- A. Be an active member of Norco Ranglers in good standing.
- B. Be willing to serve for a period of one year.
- C. Officers and board members may be removed from office by a 2/3 vote of the board.
- D. Any member may nominate himself or herself or another member who meets the qualifications of the office and has accepted the nomination.
- E. If no nominations are made, the board assumes that the members are satisfied with the officers and ruling body will not change.
- F. Elections shall be at a regular show before the end of the show season.
 1. Written notice of elections will be at a regular show before the end of the show season.
 2. All members in good standing at least 12 years of age may vote.

IV. DIVISIONS, POINT ACCRUAL, and AWARDS

- A. Divisions are separated by CGA speed divisions and by age.
 1. The speed divisions will be consistent with CGA horse divisions.
 2. The age separations will be defined as Youth being age 17 and under, and adult age 18 and above. A rider that is 17 years old at the first show of the season, but will turn 18 prior to the end of the season will be given the option to sign up as an adult or youth, but they must remain in this selected age group for the entire season. **If rider remains in the youth division they must follow the youth policy including the helmet rule.**
 3. Separation of speed divisions into separate youth and adult classes will take place only if there are three or more in each of the age groups. This will pertain to each group for AAA+ through Future Champion. Lead Line division will run after the Future Champion division. Any division with less than three riders will not be eligible for day awards, but will be eligible for club points.

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4. Lead Line is a noncompetitive class and riders will not accrue points for placing. The person leading the horse or pony must be 13 years old or older. If the person leading is under 18 years old, they must wear a helmet. The Lead Line class will only be eligible for one (1) participation award at the end of each show.
 5. Riders who have achieved, in the past seven years: Hall of Fame, Rated AAA+ or have received payment for training horses, may NOT ride in the Future Champion or A division.
 6. Riders must be present to collect awards, buy backs, mystery jackpot or 5D. If a Rider will not be present to collect their awards at the next show, the Rider may arrange for someone to collect their awards in their place.
- B. Club points are accrued at each show based on the following eligibility requirements.
1. The rider is a member in good standing, and has no outstanding monies due.
 2. Sign-ups for the 1st event may be closed 15 minutes prior to the scheduled show start time at the discretion of the Norco Ranglers' Board.
 3. Riders will not be allowed to sign up for an event that has already started...however, a schooling run would be allowed for that event, to be run at the end of the event.
 4. Club points are awarded for the scheduled events as follows: (points are retroactive for 30 days)
 - 1st.....11 points
 - 2nd9 points
 - 3rd8 points
 - 4th7 points
 - 5th6 points
 - 6th5 points
 - 7th4 points
 - 8th3 points
 - 9th2 points
 - 10th1 point

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- C. Show High Point Awards will be awarded to the rider with the highest point total in each division at each show. In case of a tie, the rider with the most 1st's, 2nd's, &c., will be awarded the high point award.
- D. Year-End Awards will be awarded by division using accrued show points. Additionally, the following eligibility requirements must be met:
 - 1. The rider must be a member in good standing with no back monies owed.
 - 2. The rider or their representative must have worked at least one half (½) of one (1) at EACH show they ride. It is the rider's responsibility to ensure that their name is on the worker sheet in order to receive credit and completion of duty.
 - 3. The rider must ride in at least one (1) of the two (2) fundraiser shows and pay a minimum of \$39.00 for each show. If a rider cannot ride in one (1) of the two (2) fundraisers, they may make a \$39.00 donation to the club in order to be eligible for year-end awards. Money is to be paid at the next scheduled show.
 - 4. The rider and horse combination must ride in at least 60% of all regularly scheduled shows, and at least one of the last three regularly scheduled shows of the season. To qualify, a rider must sign up and pay for all 6 regular events.
 - 5. Riders are responsible for collecting their year-end awards. These awards must be collected before the end of the following season.

V. POINT TRANSFERS

- A. If a rider wishes to change to a higher speed division, a move-up sheet MUST be filled out. Riders must move up prior to the last three shows.
- B. No rider may move up to a standing in a new speed division that is higher than the standing in the old division. **The rider may only transfer enough points to be placed one point behind the current rider in the same position of the new division.**
- C. A rider may substitute a horse and accrue points for an injured or ill horse if:
 - 1. The substitute horse is ridden in the same speed division.
 - 2. The rider must submit a written Vet Certificate within 30 days of substitution.
 - 3. If the substitute horse should become ill or injured, a separate Veterinarian or Farrier Certificate must be submitted covering this horse and the Board members must unanimously approve the accrual of points to be transferred.
 - 4. A pregnant mare is not considered an ill or injured horse.
- D. Transferring points for any other reason requires unanimous board approval based on circumstances.

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1. If a horse is injured during a show a Master Judge, Senior Judge or Show Management must make the decision to allow a substitute horse.

VI. GENERAL INFORMATION

- A. All riders must be current CGA members.
 1. No rider may ride in any Norco Ranglers show until all money owed from any previous season or the current season is paid.
 2. All returned checks will be charged the current bank fee plus \$5.00 per occurrence.
 3. An individual will be required to pay cash if two or more checks are returned.
- B. Running out of Speed Divisions- It is the responsibility of the rider to sign up in the division that corresponds closest to their potential. Riders who run faster than their division in any event may receive day awards, but will not earn points towards day high point or year-end awards.
- C. Running Out of Order- all riders must ride with their respective division. Riders that miss their divisions, and do not have permission to be moved down for certain situations, must ride at the end of the event. These late riders will be given a time for CGA but not receive any club points. Note: Workers may ride out of order. However, if you ride as a worker and do not work your event, it will be considered riding out of order and the above rule applies.
- D. Set-ups and 'Schooling Runs'- **These will only be allowed if time permits.**
 1. Set-up requests must be made at least 48 hours before the start of the show. Riders requesting set-ups are required to help set-up and tear down the event that they have requested or have a representative work for them. Set-ups at day shows will be run after the show –or earlier if time permits.
 2. Schooling Runs will be at the end of each event, if time permits.
 3. Schooling Runs are not reported to CGA and do not count towards points. Riders are also limited to two runs per event at the END of the event.
- E. Refunds will not be given unless a horse or rider becomes injured during the show. Three (3) members of Show Management must approve the refund, but in no cases will refunds be given after 4 or more events have been ridden.
- F. BUY BACKS are optional and may be used during the current show season. They may be used for cash at the window, or at the food concession. They will be for the following amounts:
 1. \$1.00 in place of a first place ribbon or trophy.
 2. \$0.50 in place of second through fifth place ribbons.
 3. \$5.00 in place of High-point Awards.
 4. \$2.50 in place of Reserve High-point

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- G. Time Keepers must be at least 14 years of age; Gate People and Announcers must be at least 16 years of age.
 - 1. Some people under the specified age are capable of doing the jobs with board approval. Those names will be given to the Worker Coordinator.
 - 2. There must be one adult in the booth at all times.
 - 3. **Time Keepers must sign their sheets.**
 - 4. **Workers 12 & under must be under their parents'/guardians' supervision and must have someone work with them or for them.**
- H. To qualify for perfect attendance a rider must pay for all regular events at scheduled show and work during the show.
 - 1. One exception to this rule will be allowed if horse or rider is not fit to ride. Must be approved, unanimously by the Board.
 - 2. Elected Board Members will consist of: President, Vice President, Secretary, Treasurer, Arena Manager, and Sergeant of Arms.
 - 3. There shall be at least six Board Appointed Positions: Day Awards, Points, Worker Coordinator, Check-in assistant, Computer.
 - 4. Any questions not covered by these by-laws must be brought before the board at regular club meetings. These by-laws may have changes or additions made to them throughout the season. Any changes must be approved by 2/3 vote by the Board and will be updated on the club website at www.norcoranglers.com
 - 5. Nothing may be attached to a horse or rider that creates a distraction or may spook or scare another horse.
 - 6. Each horse and rider combo shall pay an arena fee.

California Gymkhana Association - Divisional Rating Matrix

HORSE TIME CHART

HORSE	Supr	AAA+	SrEl	AAA	AA	A	FC
BAR	18.199	<18.709	<19.646	18.710-20.539	20.540-22.849	22.850-28.309	28.310>
BR	13.499	<14.009	<14.711	14.010-15.539	15.540-17.369	17.370-21.699	21.700>
F8F	11.099	<11.629	<13.405	11.630-15.419	15.420-21.019	21.020-30.029	30.030>
F8S	10.699	<11.109	<11.666	11.110-12.229	12.230-13.569	13.570-16.759	16.760>
HS	9.499	<9.799	<10.599	9.800-11.429	11.430-14.489	14.490-26.709	26.710>
KH	7.259	<7.509	<8.059	7.510-8.969	8.970-11.459	11.460-16.109	16.110>
P1	10.029	<10.989	<11.540	10.990-13.289	13.290-15.589	15.590-19.759	19.760>
P2	21.019	<22.259	<23.373	22.260-25.559	25.560-29.359	29.360-36.809	36.810>
QR	19.189	<19.729	<20.717	19.730-21.929	21.930-24.489	24.490-30.559	30.560>
SBL	7.109	<7.359	<7.999	7.360-8.519	8.520-10.969	10.970-16.109	16.110>
SBR	9.589	<9.879	<10.374	9.880-10.979	10.980-12.319	12.320-15.709	15.710>
SSR	9.189	<9.469	<9.994	9.470-10.219	10.220-11.099	11.100-13.529	13.530>
BT	14.309	<15.160	<15.919	15.161-17.274	17.275-19.770	19.771-25.029	25.030>

PONY TIME CHART

PONY	Supr	AAA+	AAA	AA	A	FC
BAR	18.729	<19.179	19.180-22.059	22.060-26.999	27.000-38.679	38.680>
BR	13.899	<14.329	14.330-16.379	16.380-20.089	20.090-29.989	29.990>
F8F	11.399	<12.019	12.020-18.429	18.430-24.679	24.680-39.359	39.360>
F8S	11.089	<11.359	11.360-12.939	12.940-15.479	15.480-21.609	21.610>
HS	9.879	<10.099	10.100-11.759	11.760-16.539	16.540-34.359	34.360>
KH	7.419	<7.789	7.790-9.739	9.740-13.539	13.540-19.189	19.190>
P1	9.429	<10.359	10.360-12.889	12.890-15.979	15.980-22.059	22.060>
P2	21.009	<22.099	22.100-26.259	26.260-32.939	32.940-45.739	45.740>
QR	19.399	<19.989	19.990-22.679	22.680-26.889	26.890-38.439	38.440>
SBL	7.399	<7.679	7.680-9.429	9.430-13.589	13.590-20.859	20.860>
SBR	9.949	<10.229	10.230-11.659	11.660-14.649	14.650-23.029	23.030>
SSR	9.609	<9.799	9.800-11.049	11.050-13.329	13.330-20.049	20.050>
BT	14.309	<15.160	15.161-17.274	17.275-19.770	19.771-25.029	25.030>

BAR=Barrels, BR=Brangle, F8F=Figure 8 Flags, F8S=Figure 8 Stake, HS=Hurry Scurry, KH=Keyhole, P1=Poles I, P2=Poles II, QR=Quadrangle, SBL=Speed Ball, SBR=Speed Barrels, SSR=Single Stake Race, BT=Big T